

Student Friendly Safeguarding Policy

Keeping you Safe in School



Our Duty of Care towards You

This is your Academy and we want it to be a safe place for you to learn and enjoy your education. We will do everything we can to make sure you are protected and happy but to help us do this we have many rules to follow. This policy is to help you understand what Safeguarding means and to help you decide what could be a 'problem' and whom you should speak to.

To us, Safeguarding means that we should:

- Protect you from harm
- Make sure nothing stops you from being healthy or developing properly
- Make sure you are safely looked after
- Make sure you have the best life chances so you can grow up happy and successful
- Make the academy a friendly, welcoming and supportive place to spend time in – somewhere you want to be
- Be there if you need to talk to someone and know who to ask for help
- Give you safe messages in your lessons to help you learn how to look after yourself both online and in the real world
- Have all the right rules in place to help look after you. We will follow these rules all of the time (these rules are sometimes called policies)

We will do our best to make sure the building is a safe place for you to learn and spend time in. We will make sure that we know everyone who is present in the academy by asking visitors to sign in at reception. You will always know who a visitor is because they will wear a red lanyard displaying the printed badge we give them. People that we do not know will never be allowed to spend time with you on your own and will not be allowed to walk around the site without a member of staff. The building, outside areas and the fields will be as safe as they can be for you so that you do not hurt yourself, although accidents can happen if you are not careful!

Staff will look after you when the fire alarm sounds and make sure you know what to do and where to go. When you go on a trip the staff will make sure they can keep you safe wherever you are going.

All staff and visitors are responsible for making sure you are safe and well cared for. We will help you in the following ways:

- We will do our best to spot if there is a problem. All staff have had training to help us do this
- We will work with other people (including the people at home) to help protect you and solve any problems you may have
- We will listen to you if you want to talk to us and need our help. We will always take you seriously
- We will support and encourage you and will respect your wishes and views

You can talk to any member of staff, but you should also know that there is a Safeguarding Team at John Whitgift Academy:



Miss Glaves

Designated Safeguarding Lead



Mr Short

Deputy Designated Safeguarding Lead



Miss Oliver

Health & Wellbeing Officer



Mr Tuffnell

Learning & Consequences Managers



Ms Winn

All our staff at John Whitgift Academy are trained in “Basics in Safeguarding Children”

ABUSE

When someone hurts you it can be called abuse. This is when someone does something to you that is harmful, unpleasant or painful such as:

- If someone deliberately hits you, hurts you, injures you or humiliates you in different ways
- If someone says or does something that makes you feel bad about yourself or hurts your feelings which makes you feel scared, sad, upset or frightened
- If someone shouts, threatens, hits or hurts someone you love whilst you are around which makes you scared, unhappy or worried
- If someone doesn't take proper care of you so you feel abandoned, lonely or neglected. You might not be able to eat or wash regularly, or you might not be able to come to school every day or on time
- If someone touches you in a way that you do not like, for example touching your private parts
- If someone makes you look at things which make you feel ashamed, embarrassed, uncomfortable or guilty. They may ask you to keep it a secret or give you presents.

Abuse is never okay and if you are being or have been abused you must remember – it is not your fault. You must always tell someone and they will help it to stop.

It is important that you know...

- It is never your fault if someone is hurting or abusing you
- There is always someone who can help you
- If someone is hurting you, they might also be hurting someone else so it is important that you tell someone to make it stop

- Every child should enjoy their right to a happy and safe childhood

DO NOT BE SCARED TO TELL SOMEONE STRAIGHT AWAY - WE WILL ALWAYS LISTEN

Tips for keeping yourself safe

Bullying – If you think a student or a grown up is bullying you or someone you know you must tell your parents/carers, a teacher or someone you can trust as soon as you can. It will not stop unless you do.

If someone is saying strange things to you – If a student or a grown up says something to you, or you hear something that you do not like or that upsets you, you must tell your parents/carer, a teacher or someone you can trust.

Touching you – Your body belongs to you and not to anyone else. This means all of your body. If someone touches you on a part of your body like your bottom, chest or anywhere else you do not like, it is not ok. You must tell your parents/carers, a teacher or someone you can trust as soon as you can.

Hitting, punching or smacking you – If a student or a grown up hits you, punches or smacks you or hurts you in any way, you must tell your parents/carers, a teacher or someone you can trust as soon as you can.

Secrets – Secrets such as surprise parties are fun, but some secrets are not good and should never be kept.

Bullying should never be kept a secret and no-one should ask you to keep a kiss, hug or touch a secret. You must tell your parents/carers, a teacher or someone you can trust as soon as you can. Do not keep a secret.

Presents – Presents are a good thing to get, but you should not take a present from anyone without checking with your parents/carers first. Most of the time it will be all right, but sometimes people try and trick children into doing something by giving them presents (like sweets, money or phones); this is sometimes called a bribe. If it does not seem right, tell someone as soon as you can.

On the computer or your phone - Computers and mobile phones help us all to share things and talk to our friends or family, but they can also make it easier for bullies and other people that want to hurt you to get close to you. It is important to know how to keep yourself safe on your computer, your phone and on websites. We have an e-safety policy which is there to protect you. If you are unhappy with any comments or photographs you have seen on your computer or mobile then you can also contact www.thinkuknow.co.uk as well as adults in school.

Worry Box – If you are unable to speak to a member of staff and you are worried about yourself or a friend, write it down and post it in the Worry Box in the Literacy Centre.

Useful Numbers and Websites:

www.thinkuknow.co.uk

www.childline.org.uk

May 2017

Review Date May 2018

